

THE WESTIN BUILDING  
SIGNAGE INFORMATION FORM

As detailed in your Lease, The Westin Building will provide the following signage:

1. First Floor Illuminated Directory

The Lease provides signage only for the entity described in the Lease. The Tenant must pay for additional names or companies to be included in the First Floor Directory. The Cost to Tenant for additional listings is \$20.65 per strip (does not include sales tax).

2. Third Floor Illuminated Directory

The Lease provides signage only for the entity described in the Lease. Space is limited here, so careful consideration must be made for any additions placed in this directory. The Cost to Tenant for additional listings is \$20.65 per strip (does not include sales tax).

3. Floor Directional Signs

Two signs are provided for in the Lease on the floor in which the Tenant resides. Additional names or companies can be added at \$105.52 for single-line sets of 2 signs, \$137.17 for double-line sets (does not include sales tax).

**No signs will be ordered until this form is returned with your written specifications. Production time from placement of order is two weeks for directories and three to four weeks for floor signs.**

Desired wording for First and Third Floor Directories and Floor Directional Signs:

\_\_\_\_\_ Suite # \_\_\_\_\_

Additional signage desired at Tenant's expense:

\_\_\_\_\_ Suite # \_\_\_\_\_

\_\_\_\_\_ Suite # \_\_\_\_\_

Authorized  
Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

<b>2001 SIXTH LLC. USE ONLY</b>	TENANT ID: _____
	TOTAL AMOUNT: _____ (DOES NOT INCLUDE SALES)
	DATE OF SERVICE: _____
	6&V INITIAL: _____ DATE: _____ CHARGE TYPE: TNT SIGN